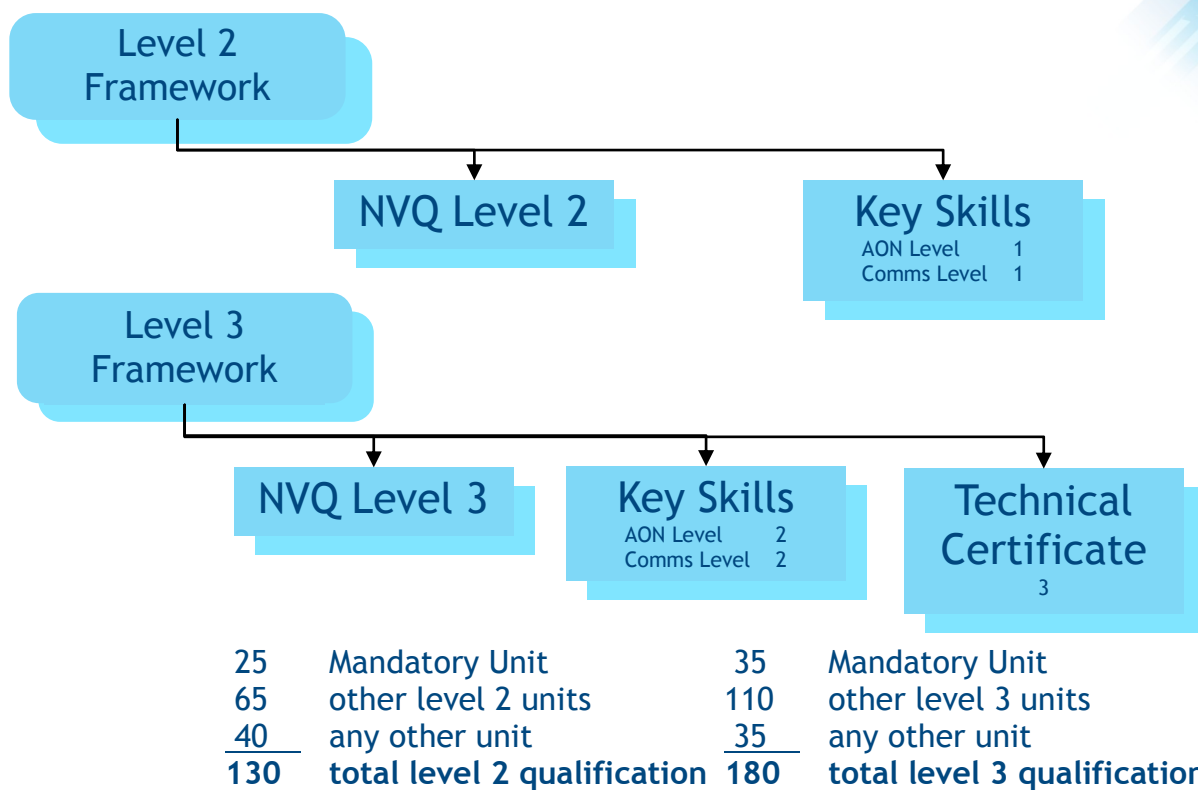
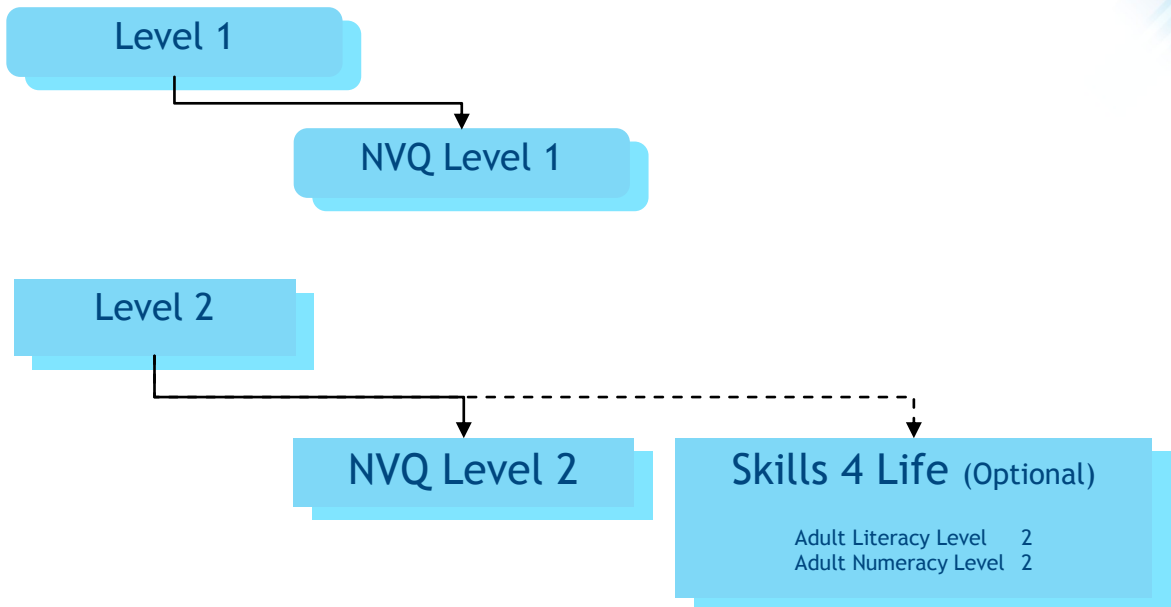


# ITQ



	Level 1	Level 2	Level 3
Making Selective use of IT	15	25	35
Use IT systems	5	15	25
Operate a Computer	10	20	30
IT Trouble-shooting for users	5	15	25
IT Maintenance for users	5	15	25
IT security for users	5	15	25
Use IT to exchange information	5	15	25
Internet and Intranet	5	15	25
E-mail	5	15	25
Word Processing Software	10	20	30
Spreadsheet Software	10	20	35
Database Software	10	20	30
Website Software	10	20	35
Artwork & Imaging Software	10	20	35
Presentation Software	10	20	30
Specialist or Bespoke Software	10	20	30
Evaluate the Impact of IT	5	15	25
Sector Specific Unit	10	20	30

# ITQ



15 Mandatory Unit  
 30 other level 1 units  
10 any other unit  
**40 total level 1 qualification**

25 Mandatory Unit  
 65 other level 2 units  
40 any other unit  
**100 total level 2 qualification**

	Level 1	Level 2	Level 3
Making Selective use of IT	15	25	35
Use IT systems	5	15	25
Operate a Computer	10	20	30
IT Trouble-shooting for users	5	15	25
IT Maintenance for users	5	15	25
IT security for users	5	15	25
Use IT to exchange information	5	15	25
Internet and Intranet	5	15	25
E-mail	5	15	25
Word Processing Software	10	20	30
Spreadsheet Software	10	20	35
Database Software	10	20	30
Website Software	10	20	35
Artwork & Imaging Software	10	20	35
Presentation Software	10	20	30
Specialist or Bespoke Software	10	20	30
Evaluate the Impact of IT	5	15	25
Sector Specific Unit	10	20	30