

Team Leading

Level 2 Framework

NVQ Level 2
A National Vocational
Qualification enhances
work performance

Mandatory Units

- A1 Manage your own resources
- B5 Provide leadership for your team
- D1 Develop productive working relationships with your colleagues
- E5 Ensure your own actions reduce risks to health and safety

Level 3 Framework

NVQ Level 3
A National Vocational
Qualification enhances
work performance

Mandatory Units

- A2 Manage your own resources and professional development
- B6 Provide leadership in your area of responsibility
- D6 Allocate and monitor the progress and quality of work in your area of responsibility
- E6 Ensure health and safety requirements are met in your area of responsibility

Optional Units

- B11 Promote equality of opportunity and diversity in your area of responsibility
- C2 Encourage innovation in your area of responsibility
- C5 Plan change
- C6 Implement change
- D1 Develop productive working relationships with colleagues
- D7 Provide learning opportunities for colleagues
- D8 Help team members address problems affecting their performance
- D3 Recruit, select and keep colleagues
- D9 Build and manage teams
- D11 Lead meetings
- D12 Participate in meetings
- E1 Manage a budget
- E9 Manage the environmental impact of your work
- E10 Take effective decisions
- E11 Communicate information and knowledge
- F1 Manage a project
- F6 Monitor and solve customer problems
- F8 Work with others to improve customer service

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What are NVQ's?

To study for a National Vocational Qualification is to learn relevant workplace skills. They range from basic work activities at level 1 to senior management at level 5. Most Learners work towards Level 2 or 3. NVQs meet standards set by national, employer-led organisations. As a Beneast Learner the emphasis is on gaining practical skills and abilities.

How is it Delivered?

The qualification is delivered both in the workplace and within our centres by a dedicated team of Trainer/Assessors. All training is flexible and tailored to suit the individuals needs and working environment with an Individual Training Plan agreed with both the learner and employer. All learners will receive guided one-to-one and group based training to obtain necessary underpinning knowledge to complete units of their qualification. Assessors will then visit the learners workplace and carry out observations to assess competency across optional units. Learners will gather work based evidence throughout their qualification where employers will mentor and support the learner in their working environment. All learners are given a secure password protected online portfolio that they are able to access at any time and complete work. Assessors are on hand to issue guidance and support throughout the learner journey both face to face and through the online portfolio system.

Assessment

The NVQ is achieved by gathering a portfolio of evidence, using a variety of assessment methods.

